

PO Box 96763 · Washington, D.C. 20090 Office: 202-745-7118, ext.260 · 202-MISSION

www.missiondc.org · Joe Mettimano, President



Thank you for supporting Operation Backpack! Your support will make a difference in the lives of vulnerable children in the Washington, DC metropolitan area, ready to return to school confident and equipped to learn and succeed!

This year, we are encouraging donors to host a drive at your work, church or school to help collect backpacks and supplies for the children. In this packet, you will find all the information needed to fill a backpack or host a drive. If you choose to fill backpacks, please tag backpacks appropriately.

\*\*Please be sure to return all backpacks & supplies to the designated drop-off locations or at Central Union Mission by August 12, 2019.

Because of you, we hope to supply many underprivileged children with a new backpack full of supplies, the opportunity to fellowship and have fun before they return to school.

Please call 202-745-7118 ext.500 or ext. 260 or email at familyministry@missiondc.org with any questions or concerns.

To volunteer at the Backpack Open House on Friday, August 16 go to our website, www.missiondc.org

—Include the bottom portion with your backpack -

# **Donor Information Sheet**

For tax purposes please attach a COPY of the receipts to the back of this form and place in front pocket of your backpack.

	Your receipt will <i>not</i> be given to recipient.  Total Amount Spent: \$		
First Name:	Last Name	:	
Street Address:			
City:	State:	Zip:	
Phone: ()	E-mail:		
□ Church/Organization:			
Comments:			



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#### **Elementary**

- New Backpacks
- 1 box of crayons
- 1 box of markers or colored pencils
- 12, #2 pencils
- 1 school box or zippered pouch for school supplies
- 3 big glue sticks
- 5, two-pocket folders
- 3-Ring Binder, 1 1/2" or 2"
- 1 pack wide-ruled, loose leaf paper
- 1 pair of scissors
- 2 large erasers
- 1 box of tissues to share
- 2 highlighters
- 1 pack of3x5 index cards (white)
- 2 spiral, wire bound notebooks
- A backpack
- 2 marble composition notebooks
- Protractor
- Basic calculator
- Ruler (inches and centimeters)

#### **Middle School**

- New Backpacks
- Several #2 pencils
- Extra erasers
- Several pens (blue or black)
- 1 box of crayons
- 1 box of markers or colored pencils
- 2 glue sticks
- 1/2 inch 3-ring binder
- 2 composition or spiral notebooks
- Dividers-at least 6
- 1 pack of graph paper
- 2 packs of loose leaf paper
- 4, two-pocket folders
- 2 highlighters
- Scissors
- 1 set of 3X5 ruled index cards
- Ruler (inches and centimeters)
- Compass
- Graphing calculator

### **High School**

- New Backpacks
- 3-ring binders
- Dividers
- #2 Pencils
- Ballpoint pens (blue or black)
- Highlighters
- Erasers
- 1 box of colored pencils, markers or crayons
- Loose leaf, college-ruled notebook paper
- Index cards
- Glue sticks
- Pack of graph paper
- Composition or spiral notebooks
- Ruler (inches and centimeters)
- Compass
- Protractor
- Graphing calculator

\*The school supply list is a guide in purchasing items for a backpack. Please do not feel obligated to provide everything found on the list.

DETACH HERE

| Elementary School | Middle School | Gender (M/F) |

Please check the appropriate box, indicate gender, and attach to the backpack. Deadline; August 12th at Family Ministry Center, 3194 Bladensburg Rd. NE, WDC 20018



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# **OBP Instructions**

### **Backpacks with Supplies**

- Purchase a NEW backpack & school supplies, referring to the list provided. Please place all items inside the backpack. \*Recommended school supply list enclosed.
- Make copies of all receipts, attach copies to the back of the donor information sheet and place inside an envelope, labeled as "receipt". Put the donor envelope in the front pocket of the backpack.
- On the label, check the appropriate box & gender of the backpack and attach the label securely to the handle of the backpack.

# Backpack Drive

- Please use the enclosed school supply list for your drive collection.
- Please sort the school supplies or organize the completed backpacks by grade and gender before delivering.
- Return the filled backpacks and supplies to one of the drop off locations listed below.

Monday-Friday, 9:00AM-4:00PM

Washington, DC:

Central Union Mission 7 DAYS A WEEK, 7AM-7PM

65 Massachusetts NW Washington, DC 20001

Phone: 202-745-7118 ext. 500

Family Ministry Center 3194 Bladensburg Rd. NE

Suite B

Washington, DC 20018

Phone: 202-745-7118 ext. 500

Virginia:

Immanuel Bible Church
6911 Braddock Rd.
Springfield, VA 22151
Drop off hours: Mon-Fri, 10AM-4PM
Contact Marybeth Lindemuth
Use entrance #1

Phone: 703-941-4124



