



DECEMBER 8, 2018 FROM 10:00AM-2:00PM

VENDOR REGISTRATION FORM



Name: _____ Phone: _____

Address: _____ City, State, Zip: _____

Email: _____

Business Name (if applicable): _____

Space Rental Rate (includes 1 table and 2 chairs): \$30.00

Please indicate preference:

6 ft table 8 ft table round table

How many tables would you like?

____ X \$30.00 = ____ total

Do you need an electrical outlet? YES. NO.

Product: Please indicate what type of craft(s) or product(s) you will be selling:

NOTE TO COMMERCIAL VENDORS

(Pampered Chef, Mary Kay, etc): One vendor from each business will be allowed. First registration with payment will confirm that vendor.

All vendor items are subject to review by the Camp Bennett Bazaar Staff.

Set-Up and Take Down:

Vendors must set up and take down their own space. Building will be open at 8:30AM for set-up and Vendor Check-in. Vendors are expected to be open for business during the hours the event is advertised. Bazaar Hours are Saturday 10:00AM-2:00PM

Responsibility and Security:

By acceptance of this agreement, the exhibitor expressly releases the Camp Bennett and the Central Union Mission and its representatives from all liabilities for any damages, injury or loss to any person or goods from any cause.

Applications and payments must be received by December 1, 2018.

Please send questions and completed applications to Dawn Kilgore via mail or email at kilgoreshome@verizon.net.

Make Checks Payable to Camp Bennett

Mail checks and applications to:

Camp Bennett Christmas Bazaar Registration
20501 Georgia Avenue, Brookeville, MD 20833

Camp Bennett Bazaar Staff has the right to remove anyone not complying with the rules. See page 2.

Print Name: _____ Sign: _____ Date: _____

ADMINISTRATIVE USES ONLY:

Contract Received: _____ Space Fee Paid: _____ Received By: _____

Cash: _____ Check: _____ Check Number: _____

Registration Request and Rules:

Your Registration Form and Table Space fee must be received by **December 1, 2018**.

You are not confirmed until you receive and email confirmation of receipt.

Vendors/Crafters will be supplied 1 table and 2 chairs.

Table covering and decoration is supplied by the Vendor/Crafter.

Vendors/Crafters must exhibit only within their allotted space(s). One vendor/crafter per table. No transferring of spaces. No refunds on table fee.

Exhibitors will not be allowed to nail, screw or attach anything to the walls.

All trash must be placed in the nearest trash container.

No alcoholic beverages, smoking or drugs will be permitted.

DOGS are prohibited, unless the dog is a service dog.

The Camp Bennett Staff has the right to remove anyone not complying with the rules.

Camp Bennett Staff reserves the right to refuse and/or remove any sale item from display that is inappropriate or that has not been approved.

Crafters/Vendors will not hold Camp Bennett or Central Union Mission and/or volunteers responsible for any loss, damage or injury occurring in connection with the 2018 Holiday Bazaar and Open House.

ADVERTISING

Local advertising, online, social media, and signs announcing the show date and time. The Central Union Mission will also be advertising in their newsletter.

LOCATION

Camp Bennett, 20501 Georgia Ave, Brookeville, MD 20833

BUILDING ACCESS

Crafters may access the building beginning no earlier than 8:30 a.m. to unload vehicles and set up. Upon completion of unloading, you will be directed where to park.

CHECK-IN

Check in at the main building for table number and assigned location no earlier than 8:30 a.m.

FOOD & DRINK

Lunch items, baked goods and snacks will be available for purchase throughout the bazaar.

DONATION REQUEST

Please consider donating an item to Camp Bennett to be used as a raffle prize. All money collected from the sale of raffle tickets benefits the camp.

AFTER THE SHOW

Please cooperate in cleaning up your area and putting table and chairs at the designated location.